

Town of Dorchester

1021 NH Rt 118, Dorchester, NH 03266

Select Board

Chairman: Michael Woodard ~ **Vice Chairman:** Larry Walker Jr. ~ **Selectwoman:** Margaret Currier-Lemay
Admin. Asst: Anneliese (Ana) Tyrie **Town Office:** 786-5095 ~ **FAX:** 786-9476 ~ Email:
TownOfDorchester@Gmail.Com

PLEASE NOTE: Any request that is 10 pages or more requires prepayment of services upon approval.

REQUEST FOR INFORMATION from the Town of Dorchester

Name: _____

Street Address: _____

City, ST, Zip; _____

Date: _____

Under the New Hampshire Right to know Law RSA Ch. 01-A et seq., I am requesting an opportunity to inspect or obtain any and all copies of records that

(Describe the records and or information sought with enough detail for the public agency to respond. Be specific as your knowledge of the available records will allow. It is more important to describe the information you are seeking.)

If there are any fees for searching and/or copying said records, please inform me if the cost will exceed \$ _____.

However, I would also like to request a waiver of all fees in that the disclosure of the requested information is in the public interest and will contribute significantly to the public's understanding of

(Here, you can identify yourself as a representative of the news media (If applicable) and state that your request is related to news gathering purposes.) This information is not being sought out for commercial purposes.

The New Hampshire Right to know Law requires a response time of five business days. If access to the records I am requesting will take longer than this amount of time, please contact me with information about when I might expect copies or the ability to inspect the requested records.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law.

Thank You for considering my request.

Sincerely,

Name: _____

Phone #: _____

MAIL REQUEST TO:

Town Of Dorchester
ATTN: Admin. Asst.

TownOfDorchester@Gmail.Com

1021 NH Rte 118

Dorchester, NH 03266

OR

EMAIL REQUEST TO:

Approved: BOS

February 15, 2017