

Application # _____

Town of Dorchester, N.H.
Application for Driveway Access or Driveway Construction

Property Owner(s) _____ Date _____

Address _____ Telephone _____

Contractor _____ Telephone _____

Location of Proposed Driveway: Map & Lot # _____ (from the Tax Map)

Public Road to Driveway: _____

Estimated Length of Driveway: _____

Slope of Land: _____ Slope of Driveway: _____

Purpose of Driveway: _____

Are any state or federal approvals/permits required? _____ If so, please attach.

Attach a Sketch Showing:

- Location of existing and/or proposed driveway(s) on the lot frontage
- Distances to other driveways or roads within 200 feet on both sides of the road
- Width of existing and/or proposed driveway(s)
- Indication of sight distance in each direction
- Planned bridges, culverts, and/or drainage ditches

**NO APPLICATION WILL BE CONSIDERED UNLESS ACCOMPANIED BY AN
APPROPRIATE SKETCH**

"I have read the Driveway Regulations of the Town of Dorchester and understand that failure to comply with these regulations, or failure to complete construction of this driveway within one year of the date of approval of this application shall render the permit null and void."

Signature of Applicant _____ Date _____

APPROVAL FOR CONSTRUCTION:

*Road Agent _____ Date _____

*Permit Officer _____ Date _____

DRIVEWAY PERMIT CHECKLIST

- | YES | NO | |
|-------|-------|---|
| _____ | _____ | (a). No more than two (2) driveway entrances shall be constructed from any one street to any one property unless frontage along that street exceeds 500 feet. When frontage exceeds 500 feet, no more than three (3) driveway entrances shall be constructed from any one street. |
| _____ | _____ | (b). Driveway(s) should intersect the road at an angle of 90 degrees and shall not be less than 45 degrees to the road. |
| _____ | _____ | (c). For the purpose of snow removal, general maintenance, and protection of abutters, no driveway, including the area to which snow will be removed, shall be constructed closer than 10 feet from abutting property lines, except when a shared driveway is deemed necessary by the Planning Board for safe access to adjacent lots in a subdivision. |
| _____ | _____ | (d). No driveway shall be constructed unless sufficient area is provided for the piling of snow off the town maintained highway right-of-way on the driveway side of the street. |
| _____ | _____ | (e). No driveway shall be constructed in an area that there is less than a 150 foot clear line of sight 4 feet above the surface of the road to the entrance of the driveway. If no location exists within the frontage of an existing lot of record which allows said site distance from both directions, a single driveway shall be allowed so as to provide the greatest possible site distance from each direction. |
| _____ | _____ | (f). No driveway shall be constructed within 50 feet of any intersection of two or more roads and then only if the 150 foot clean line of sight can be maintained from each intersecting road in accordance with the requirement of (e) above. |
| _____ | _____ | (g). The traveled way of a driveway shall be a minimum width of 12 feet with a sufficient flare at the roadside to allow the safe entrance of emergency vehicles. |
| _____ | _____ | (h). Driveways will be constructed in a manner that drains all run-off water away from the road. The grade of the driveway away from the roadway surface shall be constructed to slope away from the surface for a distance equivalent to the existing ditch line; water cannot go onto the road. This slope shall be a minimum of one-quarter inch per foot. |
| _____ | _____ | (i). The driveway shall not interfere with the drainage of the town road. Where necessary, culverts, water bars, ditches and other drainage structures shall be installed to insure adequate drainage of the road and to prevent excessive drainage from the driveway onto the road. |

- _____ (j). Culverts shall be at least 15 inches in diameter and 30 feet in length, and larger if considered necessary by the Town Road Agent or the reviewing engineer. A minimum of 12 inches of fill shall be placed over the culvert. The drainage ditch shall be 6 inches below the outlet end of the culvert and drop at least one quarter inch per foot to the nearest point of drainage relief.
- _____ (k). Any proposed driveway(s) in a Historic District will be reviewed by the Historic District Commission. A copy of the Commission's findings will be submitted with the permit application and their recommendations will be satisfied at the completion of the driveway.
- _____ (l). All proposed driveway sites will be reviewed by the Town Road Agent or Engineer and all recommendations will be written on the permit and performed to the Road Agent's satisfaction upon completion of the driveway.
- _____ (m). The standards of this regulation shall be applicable, at the landowners expense, to all driveway(s) accessing any private road accepted by the Town as a Class V highway. All portions of the driveway(s) located within the right-of-way of the newly accepted highway shall be upgraded to these standards by the Road Agent and the costs billed as a special assessment to each landowner. Driveways which do not meet the site distance and setback requirements shall be brought into compliance by the land-owner within a time period established by the Planning Board.

COMMENTS: _____

A PERMIT FOR CONSTRUCTION WILL BE ISSUED UPON REVIEW AND APPROVAL OF THIS APPLICATION BY THE PERMIT OFFICER(S) AND THE ROAD AGENT

UPON COMPLETION OF THE CONSTRUCTION PHASE, PLEASE NOTIFY THE PERMIT OFFICE, AT 786-5095 OR selectmen@townofdorchester.net

A PERMIT FOR OPERATION WILL BE ISSUED UPON INSPECTION AND APPROVAL BY THE PERMIT OFFICER(S) AND THE ROAD AGENT